

# FLEGT Regulation Report

Fields marked with \* need to be filled in before the form can be submitted to the next level.

## Competent Authority

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**\* 1** Competent Authority/Authorities (CA) for FLEGT?

Please specify, if different to reporting authority

Chief of the National Revenue Administration  
Ministry of Finance  
Customs Department  
ul. Swietokrzyska 12  
00-916 Warszawa, Polska  
tel. + 48 22 694 50 05  
fax: +48 (22) 694 43 03  
e-mail: flegt@mf.gov.pl

**\* 2** Is the customs authority the CA, or one of the CAs for FLEGT?

- Customs authority is the CA
- Customs authority is one of the CAs
- Customs authority is not the CA or one of the CAs

**\* 3** Which national legislation designates the CA?

Please also provide a hyperlink to the document (if available) or upload a PDF

Act of 16 November 2016 on National Revenue Administration (Official Journal of Law of 2016, item 1947 as amended)

**4** Please upload your file

The maximum file size is 1 MB

Only files of the type pdf are allowed

**71553269-b480-48b2-a201-154a46697184/Act\_of\_National\_Revenue\_Administration.pdf**

## Interaction of Competent Authority and customs

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**\* 17** Does your national legislation specify the actions that customs should take when shipments from countries and of products covered by the FLEGT licensing scheme arrive at the border?

- Yes
- No

20 Does your Member State permit the retrospective submissions of customs declarations for FLEGT licenced shipments by selected importers?

- Yes  
 No

## FLEGT Licences and shipments

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\*21 Does the CA use FLEGIT for the processing of FLEGT licences or a national electronic system?

- FLEGIT  
 National system

\*22 Do both the CA and customs use FLEGIT?

'Partly used' could be e.g.: where customs uses FLEGIT and the CA uses a national system, where only some of the customs authorities use FLEGIT, or where only some of the CAs use FLEGIT (where there is more than one CA)

- Only the CA  
 Only customs  
 CA and customs  
 Partly used (please specify)

\*24 How are FLEGT licences submitted in your country? Please select all that apply.

- Paper licences  
 Via FLEGIT  
 Via national electronic system  
 Via email  
 Other electronic system (please specify)

\*26 Have any FLEGT licences or FLEGT-licensed shipments been received by your country in the reporting period?

- Yes  
 No

27 Please provide details of the FLEGT licences received, their status (validated, pending, rejected) and quantities of timber actually imported under the FLEGT licensing scheme in the reporting year, by using the Excel template provided below and upload the completed file. Further **detailed guidance on how to compile and format this data is provided within the Excel template provided. Please also refer to the 'Preliminary checks' tab** for some guidance for the verification of your data before uploading the completed file.

Please note that this information can be extracted from FLEGIT as an Excel file, in the same format as the template provided below. The reporting authority can then complete and verify the dataset as required, by editing the generated Excel sheet.

The maximum file size is 1 MB

Only files of the type xls,xlsx are allowed

[208ac5ed-eb40-4c19-a8fb-db30846f7acd/FLEGT\\_licences\\_and\\_actual\\_import\\_data\\_for2022.xlsx](#)

28 Download template:

[FLEGT licences and actual imports data template v2.xlsx](#)

## Provision for penalties

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\*29 Are there provisions for administrative fines?

- Yes  
 No

## Provisions for administrative fines

\*30 Minimum level of penalty:

the double customs value of the goods

\*31 Maximum level of penalty:

the double customs value of the goods

\*32 Legal basis

Act on forests of 28 September 1991 (consolidated text Official Journal of Law of 2020, item 6)

33 Comments:

\*34 Are there provisions for criminal fines?

- Yes  
 No

\*39 Are there provisions for imprisonment?

- Yes  
 No

\*44 Are there provisions for suspension of the authority to trade?

- Yes  
 No

\*49 Are there provisions for notices of remedial action or warning letters?

- Yes  
 No

\*54 Are there provisions for other types of penalties?

- Yes  
 No

\*56 Do penalties include seizure or confiscation of timber shipments?

- Yes  
 No

## Penalties applied

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\*60 How many FLEGT licences were rejected?

0

\*61 Has Article 6(1)[1] been applied for any shipments in the reporting period, i.e. were there any penalties or seizures in the reporting period?

[1] Article 6.1: If competent authorities establish that the requirement laid down in Article 4(1) is not fulfilled, they shall act in accordance with national legislation in force.

Yes

No

63 Download template:

[Penalties applied template.XLSX](#)

\*64 Has Article 6(2)[1] been applied for any shipments in the reporting period?

[1] Article 6.2: Member States shall notify the Commission of any information suggesting that the provisions of this Regulation are being, or have been, circumvented.

Yes

No

## Provisions for additional verification of FLEGT licences and shipments

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\*66 Does your country carry out additional verification checks on FLEGT licences?

'Additional' verification of FLEGT licences is understood as the Competent Authority requesting additional information from the licensing authority of the partner country.

Yes

No

\*67 Which agency carries out these additional FLEGT licence verification checks?

Customs

CA

Customs or CA

Customs and CA

Other

\*69 What criteria are used to determine whether additional verification of a FLEGT licence is required? Please select all that apply:

Species

Operator

Volume/weight of shipment

HS codes

Country of origin

Mismatch of information on FLEGT licence and other shipment documents

Mismatch with information in SILK database

Licence is missing a stamp and/or signature

Licence is no longer valid

Other issues with FLEGT licence (please specify)

Other (please specify)

\*72 Does your country carry out additional verification checks on FLEGT-licensed shipments?

- Yes
- No

\*73 Which agency carries out these additional shipment verification checks?

- Customs
- CA
- Customs or CA
- Customs and CA
- Other (please specify)

\*75 What criteria are used to determine whether additional verification of a FLEGT shipment is required? Please select all that apply:

- Species
- Operator
- Volume/weight of shipment
- HS codes
- Country of origin
- Mismatch of information on FLEGT licence and other shipment documents
- Other issues with FLEGT licence (please specify)
- Random spot-checks
- Other (please specify)

\*78 How does the CA obtain information to verify that a shipment declared for release for free circulation matches the information provided in the FLEGT licence (e.g. HS codes, volume etc.)? Please select all that apply.

- Customs checks shipment documentation (where customs is also the CA)
- The CA requests shipment documents directly from customs for every shipment
- The CA requests shipment documents from importer for every FLEGT licence he/she submits
- The CA uses FLEGIT to check customs documents
- The CA can request customs to perform physical checks on the shipment
- Customs informs the CA if there are any mismatches between the FLEGT licence and customs data, on a case-by case basis
- Other (please specify)

## Verifications of FLEGT licences and shipments carried out

\*80 Did you carry out any additional verification checks of FLEGT licences or shipments (including exchange of information with e.g. Indonesia's Licence Information Units (LIU), physical inspections etc.) in the reporting period?

- Yes
- No

\*81 For how many FLEGT licences were additional verification checks carried out in the reporting period?

\*82 Are FLEGT licences checked against the FLEGT licence information in SILK?

- Yes
- No
- Sometimes

83 Please provide feedback on your communication with the competent authority(ies) in each VPA partner county (e.g. Indonesia's Licence Information Units (LIU))

\*84 How many physical inspections of shipments were carried out in the reporting period? Please specify how many.

0

\*85 Where physical inspection was performed, how many shipments did not match the details on the FLEGT licence? Please specify how many.

0

86 Please provide details of the additional verification checks of FLEGT licences or/and shipments. Please use the Excel template provided below and upload the completed file.

The maximum file size is 1 MB

Only files of the type xls,xlsx are allowed

87 Download template:

[FLEGT\\_additional\\_verification\\_checks.xlsx](#)

## Fees for the processing of the FLEGT licences

\*88 Do importers need to pay fees for the processing of the FLEGT licences?

Yes

No

## Other Implementing measures

92 Please provide feedback on your collaboration with other CAs and the European Commission.

Contact through EUTR/FLEGT Experts Group provides the opportunity to exchange information and good practices.

93 Please provide any other information, implementing measures or open issues that you consider that may be of interest to other Member States and/or the Commission.

Users can attach files and URLs to this question.

On the regional level, the implementation and enforcement of FLEGT-related issues is co-ordinated by so called CITES co-ordinators, i.e. official/customs officers of the National Revenue Administration who are responsible for training, risk analysis, providing assistance to customs officers.

94 Please upload your file related to the previous question, if applicable.

The maximum file size is 1 MB

95 Please indicate if there are specific issues that proved, or are proving, difficult when developing and/or applying national legislation to implement the FLEGT Regulation.

Users can attach files and URLs to this question.

96 Please upload your file related to the previous question, if applicable.

The maximum file size is 1 MB

97 Any other relevant information?

Users can attach files and URLs to this question.

98 Please upload your file related to the previous question, if applicable.

The maximum file size is 1 MB

## Contact

ENV-DECLARE@ec.europa.eu

